

TYLER COUNTY COMMISSIONER'S COURT  
SPECIAL MEETING  
DECEMBER 14, 1972  
10:00 A.M.

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At the Meeting of the Tyler County Commissioner's Court held on the above date, Judge Tom Mann presided, Comms. Parks, Fowler and Jordan were present and Comm. Best was absent. The Meeting was opened with a prayer.

A motion was made by Comm. Fowler and seconded by Comm. Parks to adopt the Probate Agreement with the Criminal Justice Council covering Polk, Hardin, Tyler, Trinity, San Jacinto, and Walker Counties. See attached copy of agreement. All voted yes, none voted no.

The Court approved the Tax Roll that was presented by the County Tax Assessor and Collector.

There being no further business the Meeting adjourned.

SIGNED: Tom D. Mann Tom D. Mann, County Judge

ABSENT

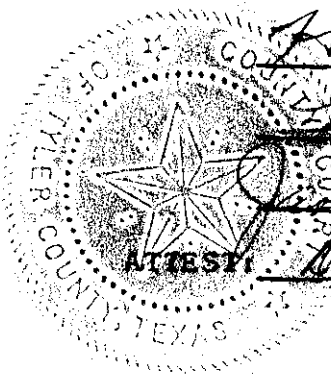
Joe I. Best Joe I. Best, Comm. Pct. #1

H.M. Parks H.M. Parks, Comm. Pct. #2

Leon Fowler Leon Fowler, Comm. Pct. #3

James R. Jordan James R. Jordan, Comm. Pct. #4

Allen Sturrock Allen Sturrock, County Clerk



RESOLUTION AND ORDER OF COMMISSIONERS COURTS OF  
POLK, HARRIS, TYLER, TRINITY, SAN  
JACINTO, AND WALKER COUNTIES

Being of the opinion both that an imperative need exists and that great good can result from a more viable, efficient, and well organized Adult and Juvenile Probation Department for our six counties and four Judicial Districts, having already accepted the Criminal Justice Council grant of March 1, 1973, we desire to adopt and implement the standard conditions, special items and other policies which are necessary for these counties to comply with the Criminal Justice Council grant of March 1, 1973 and titled Deep East Texas Regional Probation Program, and we incorporate the Standard Grant Conditions of the Criminal Justice Council as well as the Specific Grant conditions set out in the Grant Application which are made conditions precedent to the grant by the Criminal Justice Council. All Standard and Specific conditions are set out in the application for Grant Number: \_\_\_\_\_ which is attached to this Resolution and Order and they are adopted and in some instances amplified below:

- 1) By this resolution the Deep East Texas Regional Probation Board, set out above, is authorized and composed of the following:

1. Judge, 12th Judicial District Court
2. Judge, 38th Judicial District Court
3. Judge, 9th Judicial District Court
4. Judge, 2nd 9th Judicial District Court
5. County Judges of these six counties

- 2) Further, this Regional Probation Board shall elect a Chairman, and shall meet semi-annually and shall hold special meetings as called by the Chairman of the Board.

The sub-board meetings can be held at the convenience of the Board and will be decided by the Board. The Board shall have broad administrative powers.

- 3) The administration of the project is to be carried out by this Regional Probation Board with a Chief Probation Officer to be employed by the said Board to operate the Probation Department as the Program Administrator.
- 4) The probation department staff will consist of at least one (1) Chief Probation Officer, three (3) Juvenile Probation Officers, three (3) Adult Probation Officers and three (3) secretaries and their distribution among the counties is as follows:

a. Main Office (Livingston)

- 1 Chief Probation Officer
- 1 Juvenile Probation Officer
- 1 Adult Probation Officer
- 1 Secretary

b. Out-reach Offices (Coldspring and Groveton)

- 1 Adult Probation Officer
- 1 Juvenile Probation Officer
- (Both based in Livingston)

c. One Sub-Office (Woodville)

- 1 Juvenile Officer based in Woodville serving Tyler and Hardin Counties.

One Sub-Office (Kountze)

- 1 Adult Probation Officer
- 1 Secretary based in Kountze serving Tyler and Hardin counties.

One Sub-Office (Huntsville)

- 1 Juvenile Probation Officer
- 1 Adult Probation Officer
- 1 Secretary based in Huntsville serving Walker County.

3. All members of the Probation Department will be used as needed throughout the entire six-county area and all Adult and Juvenile Probation Officers shall be employed by all counties and courts participating in this program, and will be under the administration of the said Board and the Chief Probation Officer shall be their direct Supervisor.
- 5) It is the philosophy of this program to serve six counties jointly in Juvenile and Adult Probation with strong regard for future funding possibilities. In carrying out this philosophy the following guidelines shall be followed:
- a. All Probation fees assessed by participating counties and courts shall go toward defraying the cost of the Regional Probation Program and by this agreement all the counties adopting this Resolution agree that all probation fees assessed by the different courts will be transferred to a Special Fund as described in paragraph 3d.
  - b. For a two-year period the monetary contributions of these six counties and the Criminal Justice Council is set out in the attached Grant Application and the attached Budget Summary. (See Budget Summary). The total two-year contributions from all parties is \$281,497.00.
  - c. Since it is understood that this program must be self-sustaining after two (2) years thus funded, jointly by these six (6) counties, all courts in these six counties require the probationers to pay procedure expenses as facts and law dictate in each particular case.
  - d. The funds assessed and collected from probationers will be handled in accordance with the provisions set out below.
- (1) District and County Clerks of each county shall keep the dockets on both Juvenile and Adult probation cases, and will collect all fees and assessments by the respective courts. A quarterly report of collections shall be made to the County Auditor of Polk County, Livingston, Maine, and each county will make a remittance for the amount of fees collected. A copy of this report shall be sent to the Chief Probation Officer. Remittance will be made payable to the

County Auditor of Polk County and will be attached to the said quarterly report. The first quarterly payment will be due June 10, 1971. Thereafter, all reports and payments shall be due on the 10th day of the month following the end of the quarter.

(d) The County Auditor of Polk County, as Financial Officer of this program, shall direct all funds collected into a special interest bearing probations account to be referred to as "Special Probation Fund", and the fund will accumulate until such time as the Criminal Justice Council and the Deep East Texas Probation Board herein established approves the disposition of the said funds.

e. The financial officer of this program is the County Auditor of Polk County, the Grantee County. The Program Financial Officer is charged with the responsibility of carrying out the provision set out in paragraph d., and of offering assistance to the Probation Board and the Chief Probation Officer in handling the funds. Audits shall be held by the Auditors of each county at least once a year and at any time a respective auditor deems an audit necessary. A copy of the yearly audit will be delivered to the Commissioners Court of each county, the Financial Officer, and the Chief Probation Officer.

All the above stipulations, resolutions, orders and responsibilities both financial and in-kind shall be deemed made and accepted by all the respective counties as of the date this resolution is finally accepted by the respective counties. The said Grant Application attached is made a part of this resolution.

All of the work and proceedings herein are done and ORDERED as of the dates shown hereinafter and placed upon the minutes of the Commissioners Court of this County.

As of the 14<sup>th</sup> day of December, 1972.

WYOMING COUNTY

Tom A. Moran  
County Judge

\_\_\_\_\_  
Commissioner, Precinct 1

W.M. Parker  
Commissioner, Precinct 2

Levin Fowler  
Commissioner, Precinct 3

James R. Gordon  
Commissioner, Precinct 4