

TYLER COUNTY COMMISSIONER'S COURT  
SPECIAL MEETING  
JULY 17, 1972  
10:00 A.M.

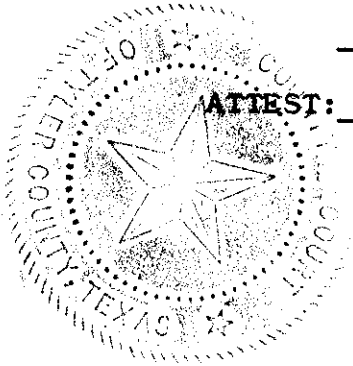
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At the Meeting of the Tyler County Commissioner's Court held on the above date, Comms. Best and Parks were present and Comms. Fowler and Jordan were absent. Judge Tom D. Mann presided and the Meeting was opened with a prayer.

A motion was made by Comm. Parks and seconded by Comm. Best to accept the bid of Western Data Services, Incorporated to prepare and print the Tax Roll, Past due Statements, Forms 16 and 18, Monthly Reports and Voter Registration lists. See attached bids. All voted yes, none voted no.

There being no further business the Meeting adjourned.

SIGNED: Tom D. Mann Tom D. Mann, County Judge  
Joe I. Best Joe I. Best, Comm. Pct. #1  
H.M. Parks H.M. Parks, Comm. Pct. #2  
ABSENT Leon Fowler, Comm. Pct. #3  
ABSENT James R. Jordan, Comm. Pct. #4  
ATTEST: Allen Sturrock Allen Sturrock, County Clerk



# WESTERN DATA SERVICES, INCORPORATED

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114 SOUTH ROGERS / WAXAHACHIE, TEXAS 75165 / (214) 937-4800 / (from Dallas, Ft. Worth, dial 299-5156)

May 12, 1972

Barbara Tolbert  
Tax Assessor-Collector  
Tyler County  
Woodville, Texas 75979

Dear Barbara:

Western Data Services, Inc. is pleased to submit the following proposal relevant to converting the Tyler County tax records to computer data processing. The services and systems which will be proposed here are consistent with the services which we are now providing for over seventy (70) counties in Texas, thus establishing a reputation of dependability and proven services.

There are many advantages which can be realized by the county, once the tax records are placed in a condition for data processing. The first advantage is better utilization of key people who are now having to manually process these records. These people can be used in a much more productive and income producing manner such as delinquent tax work, more current property ownership records, and more time allowable for more detailed appraisal of taxable properties and bookkeeping and accounting procedures.

There will also be much less wear and tear and depreciation on presently owned equipment with a resultant savings in maintenance and repair and replacement.

The next area of savings will be the cost of forms and supplies now associated with the tax records, inasmuch as Western Data Services, Inc. will furnish all forms and supplies necessary in compiling the various records which we will be responsible for and is included in the price quotation for those records.

Listed on the following page are the various records which can be processed by our computer, and the cost of each record or service as they would apply to Tyler County.

## CURRENT TAX ROLL

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1972 Tax Roll ( 4 copies)  
1972 Tax Receipts ( 3 copies)  
1972 Tax Statements ( 1 copy)  
1973 Inventories ( 2 copies)  
F-113 (Monthly Reports) for October, November, December  
and January (\$.04 per receipt listed)  
1972 Proof List of Properties

All of the above @ \$.18 per value line on the 1972 Tax Roll

## OPTIONAL ADDITIONAL SERVICES

Past Due Statements with penalty and interest calculated  
@ \$.05 per statement

Form 16-18 (Annual Listing) @ \$.10 per value line

Subsequent Years F-113 (Monthly Reports) @ \$.04 each receipt

Abstracting - An abstract or geographic listing can be prepared annually on all properties assessed on the current tax roll (now being done manually) and a control maintained for property accounting @ \$.06 per value line

Appraisal Cards - Appraisal cards can be prepared from the computer file which provides information pertaining to size of lot, type of improvements and dimensions @ \$.04

Re-Valuation Notices - Assuming that at some point in time there is the need for a county-wide re-appraisal of all taxable properties, the computer can prepare these notices to tax payers advising them of the new value. The notices will be delivered to the tax office ready for mailing @ \$.03-1/2 each

Delinquent Tax Records and Statements - Statutory recompilation  
of delinquent tax records every two years @ \$.15  
per line (State Statutory Fee \$.20)

Delinquent Tax Statements with applicable penalty and interest and total due for a four (4) month period quoted on the statement covering October, November, December, and January payments. This would allow the taxpayer to know exactly how much his delinquent tax including penalty, interest, and cost amounts to if paid in any of the four months quoted. It is suggested the delinquent tax statements be mailed along with the current statements for additional savings to the county. \$.08 per statement

\*Note - We believe that if the delinquent tax statements are utilized and a delinquent tax program initiated within a five (5) year period, the delinquent tax roll line count will decrease by one-half its present size and result in sufficient additional tax revenue to more than adequately pay for all of the above and aforementioned data processing services and records.

Voter Registration - Western Data Services, Inc. is presently providing voter registration systems and services to sixty-eight (68) counties in Texas

1972 and Subsequent General Election Years:

- A. Proof List of all voters registered through April 5, 1972.
- B. Twelve (12) copies of each voting precinct listed in alphabetic order with a recap total number of voters in each precinct.
- C. Four (4) county-wide master alphabetic listings with a recap of precinct totals.
- D. Permanent Voter Records will be provided in compliance with Senate Bill #51.
- E. Merge new voters into master file and run new sets of lists in the same number as set out above prior to the First Primary Election and prior to the General Election including all voters qualified thirty (30) days prior to those elections. Supplemental lists of new voters will be provided on request for all other type of election.

- F. Computer posting of the voting history on the Permanent Voter record qualifying those who voted in either the Primary or General elections for automatic renewal for a subsequent three (3) year Period.
- G. Intent to Cancel Notices prepared for all non-voters prior to termination of each three (3) year period. A print-out or listing of all non-voters will be provided to the Tax Assessor-Collector for verification.
- H. Posted and up-dated new sets of Permanent voter records will be provided at least every two (2) years.
- I. Blank certificates and applications will be provided as required.

All of the above lists, records, and services will be charged for on the basis of \$.12 per voter.

- J. Jury Wheel cards as required @ \$.015 per name
- K. Pressure sensitive labels from AVR file @ 1 1/2¢ each
- L. Double Spaced precinct signature list ( 8 copies) \$55.00
- M. Extra Lists - 12 extra precinct or 6 alpha

Respectfully submitted,

WESTERN DATA SERVICES, INC,

  
Ralph Roberts

RR/bv

Pritchard + Abbott

2 year contract

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20¢ per line

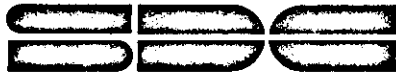
12 Monthly reports for  
5¢ per line.

Combined DTR for  
15¢ per line

This is a single item  
statement tax bill.

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Mr. Al Cornett  
200 Seminary St.  
Office Bldg.  
926 7861  
Fort Worth, Texas



STECK DATA CORPORATION

PROPOSAL FOR TYLER COUNTY TAX ROLL PROCESSING

Steck Data Corporation (SDC) Tax Roll processing consists of:

- A. Document editing and coding.
- B. Master file conversion and annual maintenance processing.
- C. Preparation of two (2) Proof Maintenance Lists annually.
- D. Instructing the tax office personnel on necessary procedures and providing maintenance forms.
- E. Tax Roll and page recap preparation (3 copies).
- F. Tax Receipt preparation (4 copies).
- G. Tax Statement preparation (1 copy).
- H. Inventory of Property preparation (2 copies).

SDC quotation for rendering the above service annually with charges based on lines on computed tax roll - - - - - \$ .17/Lin

\* \* \* \* \*

ADDITIONAL TAX SERVICES AND SUPPLIES AVAILABLE

- I. Monthly report preparation (Form 113) - - - - - \$ .02/Lin
- J. Annual Report (Form 16 & 18) - - - - - \$ .08/Lin
- K. Permanent Tax Roll Binders - Black Imitation Leather with Gold Lettering "Tax Roll" - - - - - \$27.50/Eac
- L. Brown Masonite - Storage Tax Roll Binders - - - - - \$ 8.50/Eac
- M. A-Z Metal Rim Tab Indexes - - - - - \$17.50/Set




**STECK DATA CORPORATION**

- N. Tax Receipt Binders with lettered backing strips and magic posts (Capacity 300 to 525 Receipts) - - - - \$ 5.45/Ea
- O. Tax Receipt and Statement Envelopes - - - - - \$19.45/M

Upon acceptance by Tyler County, this proposal shall become an agreement and contract for services and supplies. The County shall have the option to discontinue the service at any time prior to October 1, for each successive year.

Sincerely,

STECK DATA CORPORATION

  
 \_\_\_\_\_  
 Howard R. Widmer 6/5/72  
 Vice President

HRW/jb

cc: O. B. Curry  
Sales Representative

\* \* \* \* \*

ACCEPTED: \_\_\_\_\_

TYLER COUNTY

BY: \_\_\_\_\_

\_\_\_\_\_  
TITLE